An Introduction to the MERUELO FAMILY CENTER FOR CAREER DEVELOPMENT
What You wanted to learn about today…

• Getting to know the Center for Career Development
• Career discernment
• Resumes
• Networking
• Internships
• Finding a job
• Applying to jobs
Introductions all around…

- **Us**
  - Name
  - Title
  - What we do for you, our students

- **You**
  - Name
  - Class Year
  - Major
  - Something you hope to learn about today
Mission: The Center for Career Development prepares students for lifelong career readiness through innovative and tailored programs, services and strategic partnerships.

Vision: Empowering students to discern, discover, and pursue meaningful careers to be a force for good in the world.
Who are we?
A team of 38 professionals here to help empower you to discern, discover and pursue!

✔ Student Engagement
✔ Undergraduate Industry Counselors
✔ Graduate Student Consultants
✔ Employer/Regional Engagement
✔ Operations/Marketing/Strategy
Learning/Counseling

- Career discernment
- Learning Labs – Small group, hands on sessions, 8 students
- One-on-one appointments
- Drop-ins – 2-4pm M-TH with a counselor, 6-10pm with a peer advisor
- Workshops
- Resume and Cover Letter reviews
- Interview Preparation
- Mock Interviews
- Marketing Documents
- Preparing for Career Fairs
- Job Offer Evaluation
- Graduate School exploration
Programming

• Career Fairs
• Industry Informational Sessions
• Networking Events
• Career Development Topic Workshops
• Career Treks
• Internship Funding
• Mentorship Programs
• Employer Information Sessions
• Student Initiatives
  • Consulting Connect
  • SIBC
  • Pre-Law Student Board

• First Generation Career Initiative
• International Student Advisory Board
• DTI - Decode the Interview
Resources

- Handshake
- Industry Specific Resources
- Job & Internship Databases
- Career Paths
- Vault
- Candid Career
- Career Shift
- Big Interview
- Online Career Development Guide
**How should I start engaging in my career development - Discernment**

Discernment is the foundation of career development. It is a process that evolves throughout your life and starts with learning about yourself - your values, interests, personality, and skills (VIPS). The more we can implement our VIPS into our career choices, the more satisfied we will be.

Self-reflection serves as your guide as you navigate the career exploration process. It helps you make sense of the information you gather as you learn about career paths.

Career discernment is a cyclical process - not a linear path!
How should I start engaging in my career development

- **Handshake**

  - Handshake
    - Create your profile
    - Upload your resume
    - Profile: Private/Employer/Community
    - Attend events
    - Find & apply for jobs/internships
    - “Notre Dame Network” opportunities – posted by alumni
How should I start engaging in my career development – Attend workshops

- First-years attend a Discerning your Career Path Group Appointment
- Start working on your resume – attend a Resume Learning Lab
- Have your resume reviewed – Drop-ins
- Use online resources to explore careers
- Attend a Networking Isn’t As Scary as it Seems Learning Lab
- Attend a Summer Plans Learning Lab to look at options for Summer 2021
- If you are determining your major/career focus make a Discerning Your Major or Career appointment
How should I start engaging in my career development – Gain Skills/Experience

- **Internships** - Unpaid: CCD has funding for unpaid internships (FY - Jr.) and unpaid virtual internships if on ND Financial Aid
- **Fellowships**
- Research - Paid, Unpaid or Stipend based
- SSLP’s through Center for Social Concerns
- Short-term projects
- Volunteering
- Community organizing
- Academic projects
- Shadowing professionals
- Leadership roles in student groups
- **Skill Development Page**
How should I start engaging in my career development – **Network**

- **Networking** - Attend a Networking Isn’t as Scary As it Seems Learning Lab!
  - *IrishCompass & LinkedIn*:
    - Search for alumni from your home country working in the US
    - Search for alumni at organizations in which you are looking to work
  - *Career Shift*:
    - Find contacts at organizations in which you want to apply
Alumni Connections

IRISHCOMPASS 14,000 Plus Alumni wanting to give back!

LinkedIn University of Notre Dame Page – 144,000 + Alumni!

ALUMNI & FRIENDS MyNotreDame – 184,000 Alumni!

Notre Dame Clubs: ~220 US Clubs/~47 International

Professors, Friends, Coaches, Family, Advisors...

Thousands of employer contacts!

careershift
How should I start engaging in my career development – *Internship & Job Search*

- Attend a Summer Plans for First-Years- Juniors Learning Lab
- Attend a Job Search for Seniors Learning Lab
- Job Boards
  - Handshake
  - Career Paths
  - Job & Internship Databases
- Search company websites for “DACA,” “Dreamers,” “Immigrants” to find DACA friendly (a list of DACA friendly will be on a future slide)
Discussion Points/Questions

- Disclosing your status to an employer - video
  - Ultimately your decision when to share your status
- Filling out applications - Are you legally authorized to work in the US?
  - Watch the attached video for additional insight into this in the Resource section
- Income generating options - See more insight in the video in the Resource section
  - Freelancing
    - Independent Contractor - child care, tutor, graphic design, data management, etc.
    - Consulting
    - Gig economy
  - Entrepreneurship
    - Sole Proprietorship
    - Partnership
    - C Corporations
    - LLC
    - Worker Cooperatives
Resources

Dreamer Friendly Companies
Employment Guide for Dreamers
Dreamers Meaningful Careers With or Without DACA
PreHealth Dreamers
Questions? What follow up would you like?

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